

RezFest 2025

Date: Sunday, September 14, 2025

Festival Event Time: 11 am – 7pm

Car Show: ends at 3pm

Finance Committee Responsibilities: 50/50 Raffles (no meat raffle this year)

Status	Heading	Notes
Done	Financial Fund	Set up Fund 5 and income/expense buckets
Done	# of Raffles	3 raffles throughout day
Dawn to get on Sunday?	Purchase Raffle Tickets	- Need 3 different color tickets: one color per raffle - Possible donation - How many rolls each color are needed per raffle - 3?
Dawn to pick up	Need Raffle Spinner	- Borrowing from Kiwanis - Pick up week before Festival
	Raffle Times	(Dawn) to get when bands are changing over. - How long to sell tickets?
	Ticket Cost	\$1/ticket, \$5/6 tickets or \$10/15 tickets?
License received	State License (Class B) = \$51	- No on line sales. Can't advertise raffle in US mail. - Cash only – no credit cards/venom etc.
	Selling teams established	2-3 teams of 2 (one tickets and one \$) - Teams: Dawn/Stacey, Kim/Danielle, Leah/Chris? (Jay) to monitor ticket tumbler, Record beginning ticket # and ending ticket # on each roll for each raffle. Work with Kristin on pulling ticket, Tax document, etc. Must retain winning ticket with W-9 form (if winning is \$600 or more) - Lori and Dan willing to help.....??? Thoughts? Backup if one of us has health issue? Switch around duties for breaks? Might be too confusing, or release for other festival needs?? - Need starter \$ for each raffle and each team – \$150 each team/each raffle? Various: 20-\$1.00, 10-\$5.00, 4-\$10.00, and 2-\$20.00 - Sharon Molina is working on aprons and possibly hats
Leah to bring W-9 forms	Drawing winning tickets	- Kristin Fritz, as President ,will do this for each raffle. - Need MC to announce clearly - Kristin verify winner (match tickets) both tickets should be retained (need envelop). (Leah) will provide W-9s
	Counting Process	- All money for each raffle to be counted separately (Dawn) Counting forms for each raffle (Cash received – starter cash (per team) = Net (Net/2 = winning) (Kim) envelopes for winners money and churches money (labeled clearly) - No one in counting room except the 3 counters (those selling tickets): Leah, Kim and Dawn - Counting team needed on Monday to make deposit. Leah, Kim and Dawn - Do we need a police escort to counting room?